

CONFIDENTIAL

DD/S 65-5876

MEMORANDUM FOR: Director of Personnel

SUBJECT : Appearance of Agency Speakers Before Outside Groups

1. In the process of establishing new policies and procedures covering the appearance of Agency officials before non-Agency groups, it appears that, in at least two circumstances, the Office of Personnel sponsors such appearances or presentations. In order to ensure that the desirable degree of protection against adverse publicity is afforded the Agency, the DD/S requests that you submit the following information:

a. What instructions are given to recruiters regarding what they may say to individuals and institutions in the conduct of their business? Is there a basic document to which they must adhere, or how much discretion do they have in making presentations to different individuals or groups?

b. It is understood that representatives in the 100 Universities Program cannot give canned speeches to their audiences but it seems desirable that we organize the next program in a manner which will permit timely review of the outline of their individual presentations. It might be necessary to start the program earlier to accomplish this. What instructions are given the participants regarding what they may say to audiences?

2. Will you please prepare in the near future a plan for next year's program, together with an outline of authorized statements so that a review may be conducted on a timely basis.

EO-DD/S:VRT/ms (9 Dec 65)

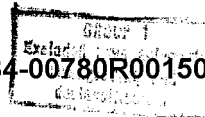
Distribution:

Orig & 1 - Adse

1 - DD/S Chrono

Approved For Release 2004/01/29 : CIA-RDP84-00780R001500050062-5

CONFIDENTIAL
Executive Officer to the
Deputy Director for Support



25X1

25X1